



**THE  
NATIONAL ASSOCIATION OF STATE MOTORCYCLE SAFETY  
ADMINISTRATORS  
POSITION STATEMENTS PROCESS**

- I. Proposed position statements should be initiated by a National Association of State Motorcycle Safety Administrators (SMSA) Member that is currently considered to be 'in good standing;' the SMSA Executive Committee or one of the SMSA Committees.
- II. Proposed position statements shall support the overall principles, goals, and objectives of the Association and include the scope of the position statement, including a description of why the proposed position statement is needed and its intention.
- III. All proposed position statements will be drafted by the recommending party and directed to the SMSA Policy and Research Committee for initial consideration. The committee may approve the proposed position statements, reject the proposed position statement or return it to its owner with a request for clarification or changes.
- IV. If approved for recommendation at the SMSA Policy and Research Committee level, the proposed position statement will then be forwarded for consideration to the SMSA Executive Committee.
- V. Approval will be merited by a direct vote of the SMSA Executive Committee only when a quorum is present. If present, a simple majority of those present and voting shall carry the position statement.
- VI. Upon approval by the SMSA Executive Committee, the position statement will be routed to designated voting members of the SMSA 'in good standing.'
- VII. The vote will be open for 30 days, whereby a simple majority shall be considered sufficient to pass the position.
- VIII. Ballots not returned or transmitted within 30 days shall not be counted in the vote tally.
- IX. Upon membership approval, position statements receiving a simple majority by vote will then published in the SMSA Position Statements.



- X. Positions statements deemed unfavorable at any point in the review process must be returned to the submitting party with an explanation of the decision from the returning committee.
  
- XI. After implementation, it may be necessary to monitor compliance with the position statement and note any problems that arise as a result of its implementation. This is a shared responsibility of the SMTSA Executive Committee and the SMTSA Policy and Research Committee.